

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, November 4, 2019 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rhea Crane, Steve Keszler, Terry Keszler, David Martinson, Ronald Waterland and Beka Zerbst. Also, present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by S. Keszler, second by Martinson and carried with all members present unanimously voting yes to approve the agenda.

Motion by T. Keszler, second by Waterland and carried with all members present unanimously voting yes to go into executive session for two legal cases, three contracts and one personnel at 6:01 pm.

Motion by T. Keszler, second by S. Keszler to return to regular session at 6:33 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Informational Reports:

- Steve Griesert of the Community Partners Research, Inc. presented a 107-page Housing Study to the Council. The report can be found on the City's website.
- Municipal Utilities Board minutes for August 27 and September 24, 2019
- Library Board Minutes for October 7, 2019

Announcements:

- Mayor Carstensen proclaimed November 1, 2019 as Extra Mile day.

City Manager Ainslie reported:

- Ross Lamphere updated the Council on the progress of the Meade County Ambulance Service group. They are \$580 short of the \$30,000 that is due on November 18th. They have 25 people carrying petitions and they need 257 signatures to put the Ambulance District to a vote of the people. If they get the 257 signatures by December 20th, they will have the election on March 23, 2020.
- Payroll Changes within Budget -
 1. Water Dept.: Brad Deutsch-Operator (supervisor position and stipend eliminated).
 2. Liquor Store: Elizabeth "Beth" Blakeman and Jessica Daniels – Sales Clerk - \$10.00.
- Appointment of Planning and Zoning Committee member Angela Wilkerson, volunteer position replacing outgoing member.

Motion by Bachand, second by Waterland and carried with all members present unanimously voting yes to approve the following items on the consent calendar except for the removal of f:

- a. Consideration to approve minutes from the October 21, 2019 regular council meeting.
- b. Consideration to set a public hearing on Monday, November 18 for a variance to street improvement installation for Sturgis Properties LLC (Don Feist) at 430 7th Street.
- c. Consideration to set a public hearing on Monday, November 18 for a zoning amendment request from Medium-Residential Housing to Highway Service for 885 Main St from Todd and Kristen Loftus.

- d. Consideration to set a public hearing date for November 18, 2019 for the Tree Lighting and Parade of Lights Parade Route and Open Container.
- e. Consideration to set a public hearing date for November 18, 2019 for a Special Events consumption permit for Classic Movie Night.
- ~~f. Consideration to set a public hearing on November 18, 2019 for the 2020 Liquor and Wine Licenses.~~

Motion by Bachand, second by Crane and carried with all members present unanimously voting yes to approve setting a public hearing on November 18, 2019 for the 2020 Liquor and Wine Licenses renewals with the correction of Days Inn Campground to Days End Campground.

Motion by Waterland, second by Bachand and carried with all members present unanimously voting yes to approve the following claims:

WAGES – Ambulance \$21,180.60; Attorney \$4028.85; Auditorium \$193.57; Buildings \$1165.11; Cemetery \$2211.36; City Manager \$4561.57; Community Center \$10,103.56; Finance Office \$7067.20; Fire Department \$155.86; Human Resource \$4967.18; Library \$8681.58; Liquor \$5567.83; Mayor and Council \$3837.04; Parks \$9955.60; Planning & Permitting \$8966.62; Police \$37,113.77; Rally \$7627.65; Recreation \$2862.32; Sanitary Service \$15,940.85; Streets \$11,567.80; Wastewater \$8033.00; Water \$9226.13; Federal Withholding \$14,709.58; FICA \$13,360.89.

GENERAL – A&B Business, \$376.76, sup; Adams-ISC, \$389.50, rep; Affordable Tire & Alignment, \$39.50, sup; Baker & Taylor, \$162.50, sup; Greg Barnier, \$500.00, ins; Bear Butte valley Water, \$146.80, util; Ann Bertoloto, \$34.46, other; Black Hills Asphalt, \$331.63, rep; Black Hills Door Systems, \$436.00, rep; black Hills Energy, \$16,194.75, util; Black Hills Harley Davidson, \$1,630.39, sup; Roger Burnham, \$3,605.00, prof fee; Caselle, \$2,117.65, sup; Central States Sanitation, \$820.00, rep; Century Link, \$317.54, util; City of Sturgis Water Dept, \$3,378.63, util; Judd Crowser, \$500.00, ins; Double Star Computing, \$1,170.14, prof fee; Tamera Even, \$17.98, travel; Faces, \$48.00, sup; Farm Service & Repair, \$1,300.00, rep; Ryan Fitzpatrick, \$30.00, other; Ken Grosch, \$30.00, other; Internal Revenue Service, \$310.80, other; Legendary Electric, \$51.02, rep; Liberty Chevrolet, \$386.18, rep; Lighting Maintenance, \$13,378.29, rep; Motionsoft, \$450.00, prof fee; Nebraska Salt & Grain, \$4,854.11, sup; Northern Truck Equipment, \$468.00, rep; Brad Olson, \$500.00, ins; Richard Otten, \$560.00, refund; Rossman Trucking, \$4,160.00, sup; S&C Cleaning, \$6,500.00, rep; SD Public Assurance Alliance, \$1,234.04, ins; Simon North Region SD, \$125.15, sup; Snap on Tools, \$98.03, sup; Christina Steele, \$500.00, ins; Sturgis Motorsports, \$240.92, rep; Sturgis Rally Charities Foundation, \$1.00, other; Sturgis Rally Charities Foundation, \$6,416.00, other; Summit Signs & Supply, \$195.00, sup; The Knuckle Saloon & Steak House, \$900.00, refund; Titan Machinery, \$210.30, rep; U Drive Technology, \$414.00, util; United Way, \$3,071.61, other; US Geological Survey, \$2,040.00, prof fee; Van Diest Supply co, \$300.00, sup; Vanway Trophy & Award, \$9.00, sup; Werlinger Auto Body Repair, \$498.10, rep; Whisler Bearing, \$15.20, rep.

SPECIAL SALES TAX – Lawrence & Schiller, \$1,201.19; Sturgis Area Chamber of Commerce, \$9,333.33; Sturgis Economic Development, \$8,500.00.

CAPITAL IMPROVEMENT – A&L Contractors, \$28,194.24; Black Hills Asphalt, \$637.76; C Eagle Construction, \$16,863.84; Grimm's Pump & Industrial Supply, \$2,072.00; Johnson controls, \$14,859.59; Scull Construction, \$140,480.10.

BUSINESS IMPROVEMENT DISTRICT – Central States Sanitation, \$242.90, sup; Epic Outdoor Advertising, \$1,440.00, sup.

HOTEL OCCUPANCY TAX DISTRICT – Lawrence & Schiller, \$2,248.15, other.

LIQUOR – Black Hills Energy, \$1,993.94, util; Caselle, \$176.47, sup; Cash-Wa Distributing, \$760.98, resale; Cask & Cork, \$301.66, resale; City of Sturgis Water Dept, \$305.79, util; Coca Cola, \$331.25, resale; Dakota's Best Distributing, \$250.85, resale; Fisher Beverage, \$8,431.42, resale; Johnson Western, \$21,730.48, resale; MB Enterprises, \$51.30, resale; Okoboji Wines,

\$411.00, resale; Pepsi Cola, \$49.50, resale; Prairie Berry, \$798.00, resale; Quality Brands, \$9,608.37, resale; Republic Beverage, \$17,599.75, resale; Southern Glazer's of SD, \$3,570.47, resale.

WATER – Black Hills Energy, \$3,186.78, util; Caselle, \$176.47, sup; City of Sturgis Water Dept, \$302.37, util; Credit Collections Bureau, \$15.86, prof fee; Dakota Pump, \$390.82, rep; Double Star Computing, \$1,044.62, sup; Hawkins, \$40.00, sup; Sacrison Paving, \$2,231.64, rep; SD Public Assurance Alliance, \$784.54, ins.

WASTEWATER – Black Hills Energy, \$4,757.28, util; Caselle, \$176.47, sup; Core & Main, \$311.00, rep; Double Star Computing, \$507.50, sup; Harley Jacobs, \$500.00, ins; Neil Murray, \$500.00, ins; Performance Automatics & Service, \$348.38, rep; SD Public Assurance Alliance, \$784.54, ins.

SANITATION – Affordable Tire & Alignment, \$21.00, sup; Black Hills Energy, \$287.31, util; Caselle, \$176.47, sup; Century Link, \$63.24, util; Double Star Computing, \$507.50, sup; Floyd's Truck Center, \$199.65, rep; Key City Glass, \$200.00, rep; Performance Automatics & Service, \$1,051.58, rep; SD Public Assurance Alliance, \$784.54, ins; Summit Signs & Supply, \$180.00, sup.

AMBULANCE – Caselle, \$176.47, sup; City of Sturgis Water Dept, \$130.92, util; Henry Schein, \$2,614.60, sup; Michael E Hogue, MD, \$500.00, prof fee; Image Trend, \$393.00, prof fee; McKesson Medical-Surgical, \$720.91, prof fee; Medical Waste Transportation, \$116.55, other; SDEMSA, \$586.25, travel; Sturgis Ambulance Fund, \$500.00, reimb.

Motion by Bachand, second by Martinson and carried with all members present unanimously voting yes to approve a professional services agreement with Krysti Schultz, Real Estate Center of Sturgis, to sell the Creekside Development homes.

Motion by T. Keszler, second by Martinson and carried with all members present unanimously voting yes to approve the Sturgis Ambulance lift assist policy with the following changes: for private residents, first lift assist – free; second lift assist - \$50 and the third and subsequent lifts will be \$75 per incident. For residential facilities, first lift assist – free; second lift assist - \$75 and the third and subsequent lifts \$150 per incident.

Discussion was held on making minor changes to Title 11, Health and Sanitation. The sewer tap fees will be \$400. There are several sections that talk about setting the rate changes by resolution during the budget process for the coming year. These sections will be made uniform throughout the title and will include tap fees.

Discussion was held on making changes to Title 18, Zoning. Items discussed: a grammatical change within the last sentence of the first paragraph within the definitions. A new section inserted that increases the number of permitted uses within the Residential/Office Commercial District. These uses are only for Lazelle Street. The recommendation would be to rezone the properties along the Lazelle corridor between Middle and Blanche Street to Residential/Office Commercial.

Any other business:

- Bill Cissell approached the Council about an ambulance bill that he had received that was from 2016 and had been turned over to collections. City Manager Ainslie asked Mr. Cissell to call him with the information and he would look into it.
- Shawn Natchke brought forward his concerns about trucks and trailers traveling down the alley beside his home at 807 Glover Street and them hitting his vehicles and his home. The problem seems to be getting worse and he would like to try to fix this problem. The Council and City Manager said they will have the City Engineer look at the area and see if there is anything that can be done.

Motion by T. Keszler, second by Martinson and carried with all members present unanimously voting yes to go into executive session for personnel and contracts at 8:14 pm.

Motion by T. Keszler, second by Waterland to return to regular session at 9:02 pm.

Motion by Crane, seconded by Anderson and carried with all members present unanimously voting yes to adjourn the meeting at 9:03 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

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